

CITY OF CHARLOTTESVILLE
"A World Class City"



Department of Neighborhood Development Services

City Hall Post Office Box 911
Charlottesville, Virginia 22902
Telephone 434-970-3182
Fax 434-970-3359
www.charlottesville.org

May 24, 2017

Aubrey Von Lindern
Virginia Department of Historic Resources
Northern Regional Preservation Office
P.O. Box 519
5357 Main Street
Stephens City, VA 22655

RE: 2017-2018 CLG Sub-grant Program

Dear Ms. Von Lindern,

On behalf of the City of Charlottesville, I am pleased to submit an application for the Virginia Department of Historic Resources 2017-2018 CLG Sub-grant Program. Enclosed find one original application (with original signatures) for the *Rose Hill Neighborhood Historic Survey, Charlottesville, Virginia*. One electronic copy is being sent by email.

The City of Charlottesville would very much like to partner with the Virginia Department of Historic Resources to complete this project. We are able and willing to provide a 50/50 match. The total project cost is \$24,000. The City of Charlottesville is requesting a grant in the amount of \$12,000, with a matching share of \$12,000.

If you have any questions, please contact me at 434-970-3130 or scala@charlottesville.org. Thank you for considering our request.

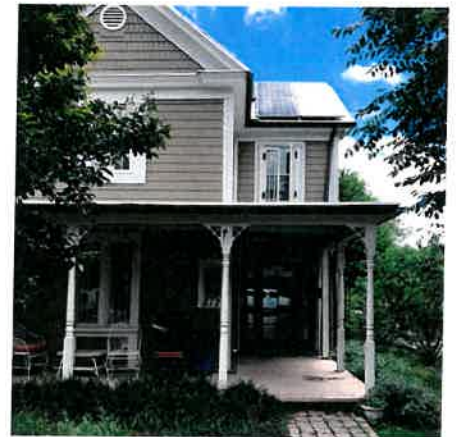
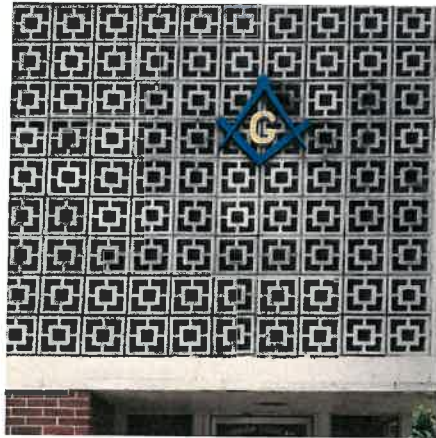
Sincerely yours,

A handwritten signature in blue ink, appearing to read "Mary Joy Scala".

Mary Joy Scala, AICP
Preservation and Design Planner

2017-2018 Rose Hill Historic Survey Charlottesville, Virginia

A proposal to the Commonwealth of Virginia Department of Historic Resources
2017-2018 CLG Sub-grant Program



Submitted by
The City of Charlottesville
May 31, 2017



**REQUEST FOR APPLICATIONS – 2017-2018 CLG Sub-grant Program
March 2017**

Applications will be received until **4:00 pm, Wednesday, May 31, 2017**. Applicants must submit **two (2)** copies of each application--**one** printed original application (with original signatures) **and one (1) electronic copy by email or disc**. Receipt of the electronic copy by the deadline will suffice for eligibility, provided that the hard copy with original section arrives by close of business, June 2, 2017. All inquiries for information should be directed as follows:

Aubrey Von Lindern 540-868-7029
Aubrey.Vonlindern@dhr.virginia.gov

Hard copy applications should be mailed or hand delivered to: Aubrey Von Lindern, Virginia Department of Historic Resources, Northern Regional Preservation Office, P.O. Box 519 5357 Main Street Stephens City, Virginia 22655 (Please waive the need for signature if UPS or FedEx delivery. Call 540-868-7029 to ensure that someone will be in the office to accept delivery of parcels.)

By submitting an application, the undersigned agrees to comply with all terms and conditions set forth in this Request for Applications or as mutually agreed upon by subsequent negotiation.

Name of Project:

Grant Period: **Date of Execution of Grant Agreement** Ending Date: **June 15, 2018**

Amount of Award Requested	Matching Share Offered	Total Project Cost
\$12,000	\$12,000	\$24,000

Name and Address of Applicant

Name: City of Charlottesville
Address: P.O. Box 911 Charlottesville, VA
22902
FEI/FIN #: 546001202
DUNS#
Telephone #: 434-970-3130
Fax Number: 434-970-3359

Local Project Coordinator

Name: Mary Joy Scala
Title: Preservation & Design Planner
Address: Dept. of Neighborhood
Development Services
Telephone #: 434-970-3130
E-mail Address: scala@charlottesville.org

Authorized Applicant's Signature: _____ *Maurice Jones*

Printed Name and Title: Maurice Jones, City Manager

Date: _____ 5-24-17

Certified Local Government Grant Program

DEPARTMENT OF HISTORIC RESOURCES

* PROJECT TIME SCHEDULE *

Project Name: 2017-2018 Rose Hill Neighborhood Historic Survey, Charlottesville, Virginia

Total Budget \$24,000

Federal Fiscal Year 7/1/2017 - 6/30/2018

Phase and Task	Fill in appropriate months.											
	Prior	June '17	July '17	Aug '17	Sept '17	Dec '17	Jan '18	Feb '18	Mar '18	April '18	May '18	June '18
1. Engage Neighborhood	X											
2. Approve consultant's task order and issue P.O.			X									
3. Introduce consultant to neighborhood				X								
4. Research & Fieldwork												
5. Process data/V-CRIS												
6. Draft PIF												
7. Consultant Submittal											X	
8. City Staff Presentation												X

Quarterly Expenditure	\$6,000	\$12,000	\$6,000
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NARRATIVE STATEMENT OF PROJECT DESCRIPTION
2107-2018 Rose Hill Neighborhood Historic Survey, Charlottesville, Virginia

Summary

The City of Charlottesville proposes to have conducted a comprehensive, reconnaissance-level survey of approximately 180 buildings located in the Rose Hill Neighborhood in central Charlottesville.

In addition to the proposed survey of buildings, this application includes a request to have completed a Preliminary Information Form (PIF), based on the survey results, to determine the most appropriate area of the neighborhood for a potential National Register District.

Although Rose Hill is one of Charlottesville's older suburban neighborhoods, little is known about its history. At the center of the City, northwest of downtown, this neighborhood was laid out in 1891 by the Charlottesville Land Company. The history of the surrounding area closely is tied to Charlottesville's African American history, and Rose Hill includes what was once the park for black residents. The neighborhood is laid out in a grid and is mostly residential and includes a park and middle school.

The Rose Hill neighborhood association, the Charlottesville Board of Architectural Review (BAR), and the Charlottesville Historic Resources Committee (HRC) are supportive of this grant application. (ATTACHMENT 1 – Letters from Rose Hill Neighborhood Association, the BAR, and the HRC) All the information collected will be made available on the City's website.

The total project cost is \$24,000. The City is requesting \$12,000 (50%) in matching funds.

Objectives

The objectives of the proposed 2017-2018 Rose Hill Neighborhood Historic Survey within the City of Charlottesville, Virginia, are (1) to satisfy the residents' request to learn more about the significance of the neighborhood's history and buildings; (2) to raise public awareness and understanding, thereby encouraging a greater commitment to voluntarily preserve historic resources; (3) to provide a base level of information about the location and type of resources within the area to inform local planning decisions, including any future requests by the neighborhood for a local historic district; and (4) to determine the feasibility and boundaries of a possible future National Register districts that would allow tax credits to encourage rehabilitation.

Proposal

The project proposal consists of two parts. The first is to conduct a reconnaissance level, comprehensive survey of approximately 180 properties located within the area described on the attached map (See Project Design Attachment L – Page 4). The boundary of the proposed survey area is based on the neighborhood boundaries, with adjustments made based on an assessment of building ages, and a windshield survey by DHR's Marc Wagner, Director, Eastern Region Preservation Office.

The survey inventory will include an architectural description of each contributing surveyed property, including primary and significant secondary buildings, significant landscaping, a brief statement of significance, and photos. Contributing and non-contributing properties shall be identified. If any of the surveyed properties are recommended to qualify for local individual designation (Individually Protected Property), they shall be identified in the statement of significance.

Second, a Preliminary Information Form (PIF) will be prepared by DHR staff, based on the survey results, for the most appropriate area of the neighborhood for a potential National Register District. The PIF narrative will include a general architectural description of the district, and a brief history. All maps and black and white photos that are required for the PIF shall be included in this project.

Scope of Work

Anticipated outcomes:

1. A PIF report that complies with DHR Guidelines;
2. All survey information will be recorded in DHR's V-CRIS system;
3. A compilation of the inventory of approximately 180 surveyed properties with information to be submitted both digitally and as one loose-leaf bound hard copy. In addition to meeting DHR /NPS requirements for reconnaissance level survey and survey products, the City of Charlottesville requires the following:
 - a. A digital Word document containing, for each property:
 - (1) a site description,
 - (2) an architectural description for the primary resource and any significant secondary resources, and
 - (3) a brief statement of significance, including whether the property is recommended for Individual Protected Property designation by the City;
 - b. For each property, a color digital photo;
 - c. A map shall show the location of all the surveyed contributing and non-contributing properties.

Phasing

Phase I - Engage Neighborhood.

The first phase of the project has been completed. The Rose Hill Neighborhood Association recently expressed interest in developing a historic preservation strategy for their neighborhood, and requested more information about historic district options. City staff met with the Neighborhood Association this spring, and explained that historic survey would be the first step. Staff successfully worked to obtain City funding for a historic survey match in the current City budget, resulting in this grant application. In addition, City staff and DHR staff have driven through the neighborhood to recommend a survey boundary. (COMPLETED)

Phase 2 - Approve consultant's task order and issue purchase order.

The City has three qualified architectural historian firms on call, who have already been selected through an RFP process. After the grant is approved, a consultant will submit a task order for approval, and a purchase order will be issued before work may proceed. (July 2017)

Phase 3 – Introduce consultant to neighborhood.

City staff and the consultant will meet with the neighborhood association in Charlottesville to update them on the project. (August 2017)

Phase 4 – Research & Fieldwork.

The consultant conducts background research and fieldwork in Charlottesville. City staff and interns can provide assistance, and will act as a liaison with the neighborhood. (August 2017-Jan 2018)

Phase 5 – Process data/V-CRIS entry.

The consultant compiles the inventory, processes information and enters data into V-CRIS at their chosen location. City staff will assist with preparation of maps. (Jan-April 2018)

Phase 6 – Draft PIF.

The consultant will draft a PIF to present to the Evaluation Committee in the Spring. City staff will assist with preparation of maps. (Jan-April 2018)

Phase 7 – Consultant submittal.

The consultant submits end products to DHR. (May 2018)

Phase 8 – City staff presentation.

City staff will present findings of survey and PIF report at a public neighborhood meetings. (June 2018)

NARRATIVE STATEMENT OF PROJECT DESIGN
2017-2018 Rose Hill Neighborhood Historic Survey,
Charlottesville, Virginia

Background

City staff met several times with the Rose Hill Neighborhood Association to provide information and discuss historic survey and preservation options for the neighborhood. After the demolition of several historic buildings, residents of Rose Hill became interested in ways to preserve the neighborhood in the future. Staff strongly recommended that a Preliminary Information Form be accomplished at the same time as the survey, with the understanding that a full nomination report for a National Register District was a future option, but not something that the neighborhood needed to commit to at this time. Staff explained that a National Register district often deters demolition because property owners are potentially eligible for tax credits to assist with rehabilitations. Staff also explained that two types of local historic districts are now available in Charlottesville (Architectural Design Control and Historic Conservation Districts), but the neighborhood has not yet expressed interest in pursuing local protection.

Historical Context

The Rose Hill Neighborhood was established in the late 19th and early 20th century as a suburb of Charlottesville. Similar to other City neighborhoods, Rose Hill was originally part of a large plantation, which was bought by the Charlottesville Land Company and platted for residential development in 1891. (ATTACHMENT 2 – Charlottesville Land Company Map - 1891) While the history of the Rose Hill estate and Washington Park are well documented, little has been documented on the present day Rose Hill neighborhood nor the houses within it, many of which were constructed between 1900 and 1930.

The Rose Hill Plantation was bought by John H. Craven in 1820, shortly after he came to Albemarle County to manage Thomas Jefferson's Tufton farm. Craven bought several smaller farms in order to create this 300 acre estate. The farmhouse of the estate, just north of the survey area near the present day Westwood Circle, was built by Dr. George Gilmer and destroyed c. 1930. After Craven's death in 1845 the Rose Hill tract was inherited by his daughter-in-law, Jane Craven and the tract was divided into three parts. At the core of the farm, 35 acres of land around the Rose Hill farmhouse were kept for the family and Craven's decedents lived in the Rose Hill farmhouse until 1904. A 75 acre strip of land bordering the old Barracks Road (now Preston Avenue) was cut from Rose Hill Farm and subdivided into 23 lots in 1867. These lots were sold to newly emancipated African American families. Some were purchased by the Piedmont Industrial and Land Improvement Company, an African American-owned land company modeled on the many flourishing land development companies in Charlottesville in the late 19th century. This area lies to the North East of the present day Rose Hill Neighborhood near Cabell Ave. The remaining 199+ acres of the Rose Hill were sold to the Charlottesville Industrial and Land Improvement Company in 1889. The Company subdivided this land into the present day Rose Hill Neighborhood. The neighborhood was platted as a grid of residential streets and alleys, similar to many other early City suburbs. The neighborhood was annexed into the city in 1916.

By the 1900's, Preston Avenue had become a corridor of African-American settlements in Charlottesville. The Grove lot (now Washington Park, on the western edge of Rose Hill), had been owned by the City since 1905 and used as a dump. Local philanthropist, Paul Goodloe McIntire, purchased the lot for \$1,000, then donated the land back to the City to become a park for black citizens in 1926. This was the same year he donated the land for McIntire Park, which was reserved for white citizens. The 9.5 acre park became a significant gathering place for African American residents and remains one of the most heavily utilized parks today.

Stewardship Needs

The City of Charlottesville has a wealth of historic resources, both grand and vernacular. For some time, the City has had a goal of systematically surveying all of its historic buildings. Charlottesville is also committed to providing protection for its historic buildings, through both National and State Register listings, and through local ordinance. Although the documentation of a neighborhood's resources does not necessarily lead to a register listing or local district, it serves a valuable public purpose. Surveying a neighborhood raises the awareness of residents about the significance of local history and architecture, and the tools and incentives available to protect the built environment. A historic survey also provides citizens and the locality with the information needed to plan for the wise use of a community's resources.

The City of Charlottesville, along with three other Virginia localities, adopted its first local district ordinance in 1959. Charlottesville adopted a Historic Preservation Plan in 1993. The City's 2013 Comprehensive Plan updated previous plans with a Historic Preservation chapter that includes nine historic preservation goals. (ATTACHMENT 3 – Charlottesville Comprehensive Plan – Historic Preservation Chapter) The Rose Hill Neighborhood Historic Survey proposal will fulfill at least four of the nine goals, and a specific objective, including:

GOAL 2. Educate property owners and potential property owners of historic resources about the significance of their properties;

GOAL 3. Continue to identify and make available incentives to encourage historic preservation;

GOAL 4. Systematically inventory and evaluate all historic resources in the City and develop context narratives that provide the historical and architectural basis for evaluating their significance and integrity;

GOAL 6. Provide effective protection to the City of Charlottesville's historic resources.

The City's efforts to survey and protect historic properties has accelerated in recent years in anticipation of, and in reaction to, increased development and associated demolitions. In 2003 Charlottesville adopted a new zoning ordinance designed to encourage increased density and mixed use development. At the same time, it recognized the need to further protect its historic resources. Since 2003 City Council has designated five new local historic districts and twelve individual properties and has expanded two existing local districts. In addition, five new National Register districts have been listed.

Within the Rose Hill study area there have been several demolitions as well as the construction of new buildings that do not fit the neighborhood character. To date there has been very little information collected on the architecture and history of Rose Hill. Some residents are unaware of the significance of their properties, and others are eager for information about the history of their own homes and the neighborhood. For all these reasons, it is important to document the existing conditions as soon as possible.

How this project supports the statewide historic resource survey and planning priorities

This proposal to survey the Rose Hill neighborhood recommends historic resource documentation and planning with a local focus, and encourages the identification, recognition and protection of a full range of historic resources. The project will address the following statewide priorities:

- a. The proposed project will provide broad-based survey coverage to a large urban area that has never been adequately surveyed and there is little known about the history of the neighborhood.
- c. It will include an area that is under threat or endangered, that is under-documented, and for which its historic context is not well understood.
- d. It will identify and document resources associated with Virginia's culturally diverse history.

It appears from a review of the CLG recommended improvements that all the improvements have been met, or are ongoing. (ATTACHMENT 4 - Charlottesville CLG agreement)

Written description and map of the study area

The boundary of the proposed survey area includes approximately 180 buildings in the Rose Hill Neighborhood located in the center of Charlottesville, on Preston Avenue. The proposed area is based on the current neighborhood boundaries excluding the houses along Harris Street. The boundaries for the survey area were adjusted following a recent windshield survey with DHR's Marc Wagner, Director, Eastern Region Preservation Office

Preston Avenue is the southern boundary of the proposed survey area and the railroad tracks make up the eastern boundary. Properties south of Rivanna Ave are included, as is Jackson P. Burley Middle School and the properties along Henry Ave. Washington Park is included and is the Western boundary of the area. This is almost the entire Rose Hill Neighborhood.



Proposed Boundary for 2017-2018 Rose Hill Neighborhood Historic Survey

GRANTS MANAGEMENT EXPERIENCE

Use this form to document grants administration experience.

Project Title	Products Produced	Grant Period And Grant Amount	Extensions	Local Contact (Name & Telephone)
The Belmont Neighborhood Historic Survey	Survey of 200 properties and PIF	July 2015 – June 2016 \$14,685	Extended one month to July 2016	Aubrey Von Lindern DHR 540- 868-7029
Fry's Spring Neighborhood Historic Survey	Survey of 175 properties; PIF; narrative history; powerpoint	July 2009- June 2010 \$11,500	----	Marc Wagner, DHR 804-482-6099
The Fifeville-Tonsler Neighborhood Historic Survey	National Register nomination and survey of 338 properties	Jan 2006 – Feb 2007 \$17,500	Completed on time, but City Council requested delay to allow more public input.	Marc Wagner, DHR 804-482-6099
Valley Conservation Council: Capacity Building	Strategic Plan; Development Plan; Educational Materials	Feb 2002 – June 2003 \$35,000	----	Cecily Kihn, Agua Fund of the Tides Foundation 215-732-3064

PROJECT BUDGET

Category	Description	Grant Funds	Applicant Match*
Personnel (Use this category for local government staff who will be working on the proposed grant project)	Title: Salary/Wage: Fringe Benefits: Period: Title: Salary/Wage: Fringe Benefits: Period:		
Travel	Purpose: Mode: Lodging/Meals: Calculation:		
Contracts (Consultant fees may not exceed 120% of a GS-15, Step 10, salary or \$90/hour)	Service: Professional Consultant Contract Amount: \$24,000 total including: \$22,000 Survey: fieldwork, research and data processing in V-CRIS \$2,000 Office, materials, meetings	\$12,000	\$12,000
Other	Goods/Service: Amount: Goods/Service: Amount:		
Volunteers	Title: Hours: _____ x \$7.25 per hour Period:		
Totals		\$12,000	\$12,000

SOURCES OF MATCHING SHARE

	DONOR	SOURCE	AMOUNT
Cash*	City of Charlottesville	P-00484 Fund 426 (New Historic Survey Funds)	\$12,000
In-kind Services**			
Volunteer Time			
Grand Total			

* General funds not previously appropriated for in-kind services.

** Funds appropriated for salaries, fringe benefits, supplies, etc.

Certification:

I certify that the matching share identified above is available, is a necessary and reasonable contribution to achieving the scope of work proposed and documentation of the expenses will be provided to support the reimbursement request.

Signature: Miriam Jones Title: City Manager Date: 5-24-17

U.S. Department of the Interior
CIVIL RIGHTS ASSURANCE

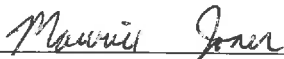
As the authorized representative of the applicant, I certify that the applicant agrees that, as a condition to receiving any Federal financial assistance from the Department of the Interior, it will comply with all Federal laws relating to nondiscrimination. These laws include but are not limited to: (a) Title VI of Civil Rights Act of 1964 (42 U.S. C. 2000d-1), which prohibits discrimination on the basis of race, color, or national origin; (b) Section 504 of the Rehabilitation Act of 1973, as amended (29 U.S. C. 794), which prohibits discrimination on the basis of handicap; (c) the Age Discrimination Act of 1975, as amended (42 U.S.C. 6101 et. seq.), which prohibits discrimination on the basis of age; (d) the Americans with Disabilities Act of 1990 (P.L. 101-336), which prohibits discrimination on the basis of disability; and applicable regulatory requirements to the end that no person in the United States shall, on the grounds of race, color, national origin, handicap, age, or disability, be excluded from participation in, be denied the benefits of, or be otherwise subjected to discrimination under any program or activity conducted by the applicant. THE APPLICANT HEREBY GIVES ASSURANCE THAT it will immediately take any measures necessary to effectuate this agreement.

THIS ASSURANCE shall apply to all aspects of the applicant's operations including those parts that have not received or benefitted from Federal financial assistance.

If any real property or structure thereon is provided or improved with the aid of Federal financial assistance extended to the Applicant by the Department, this assurance shall obligate the Applicant, or in the case of any transfer of such property, any transferee, for the period during which the real property or structure is used for a purpose for which the Federal financial assistance is extended or for another purpose involving the provision of similar services or benefits. If any personal property is so provided, this assurance shall obligate the Applicant for the period during which it retains ownership or possession of the property. In all other cases, this assurance shall obligate the Applicant for the period during which the Federal financial assistance is extended to it by the Department.

THIS ASSURANCE is given in consideration of and for the purpose of obtaining any and all Federal grants, loans, contracts, property, discounts or other Federal financial assistance extended after the date hereof to the Applicant by the Department, including installment payments after such date on account of applicants for Federal financial assistance which were approved before such date.

The Applicant recognizes and agrees that such Federal financial assistance will be extended in reliance on the representations and agreements made in this assurance, and that the United States shall have the right to seek judicial enforcement of this assurance. This assurance is binding on the Applicant, its successors, transferees, assignees, and subrecipients and the person whose signature appears below who is authorized to sign this assurance on behalf of the Applicant.



Signature of Authorized Certifying Official

Title City Manager

Applicant/Organization City of Charlottesville Date Submitted May 31, 2017

Applicant/Organization Mailing Address P.O. Box 911, Charlottesville, VA 22902

**U.S. Department of the Interior
Certifications Regarding Debarment, Suspension and
Other Responsibility Matters, Drug-Free Workplace
Requirements and Lobbying**

Persons signing this form should refer to the regulations referenced below for complete instructions:

Certification Regarding Debarment, Suspension, and Other Responsibility Matters - Primary Covered Transactions - **The prospective primary participant further agrees by submitting this proposal that it will include the clause titled, "Certification Regarding Debarment, Suspension, Ineligibility and Voluntary Exclusion - Lower Tier Covered Transaction," provided by the department or agency entering into this covered transaction, without modification, in all lower tier covered transactions and in all solicitations for lower tier covered transactions.** See below for language to be used or use this form for certification and sign. (See Appendix A of Subpart D of 43 CFR Part 12.)

Certification Regarding Debarment, Suspension, Ineligibility and Voluntary Exclusion - Lower Tier Covered Transactions (See Appendix B of Subpart D of 43 CFR Part 12.)

Certification Regarding Drug-Free Workplace Requirements Alternate 1. (Grantees Other Than Individuals) and Alternate II. (Grantees Who are Individuals) - (See Appendix C of Subpart D of 43 CFR Part 12)

Signature on this form provides for compliance with certification requirements under 43 CFR Parts 12 and 18. The certifications shall be treated as a material representation of fact upon which reliance will be placed when the Department of the Interior determines to award the covered transaction, grant, cooperative agreement or loan.

PART A: Certification Regarding Debarment, Suspension, and Other Responsibility Matters Primary Covered Transactions

CHECK ___ IF THIS CERTIFICATION IS FOR A PRIMARY COVERED TRANSACTION AND IS APPLICABLE.

- (1) The prospective primary participant certifies to the best of its knowledge and belief, that it and its principals:
 - (a) Are not presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded by any Federal department or agency;
 - (b) Have not within a three-year period preceding this proposal been convicted of or had a civil judgment rendered against them for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public (Federal, State or local) transaction or contract under a public transaction; violation of Federal or State antitrust statutes or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, or receiving stolen property;
 - (c) Are not presently indicted for or otherwise criminally or civilly charged by a governmental entity (Federal, State or local) with commission of any of the offenses enumerated in paragraph (1)(b) of this certification; and
 - (d) Have not within a three-year period preceding this application/proposal had one or more public transactions (Federal, State or local) terminated for cause or default.
- (2) Where the prospective primary participant is unable to certify to any of the statements in this certification, such prospective participant shall attach an explanation to this proposal.

PART B: Certification Regarding Debarment, Suspension, Ineligibility and Voluntary Exclusion - Lower Tier Covered Transactions

CHECK ___ IF THIS CERTIFICATION IS FOR A LOWER TIER COVERED TRANSACTION AND IS APPLICABLE.

- (1) The prospective lower tier participant certifies, by submission of this proposal, that neither it nor its principals is presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in this transaction by any Federal department or agency.
- (2) Where the prospective lower tier participant is unable to certify to any of the statements in this certification, such prospective participant shall attach an explanation to this proposal.

DI-2010
June 1995
(This form replaces DI-1953, DI-1954,
DI-1955, DI-1956 and DI-1963)

PART C: Certification Regarding Drug-Free Workplace Requirements

CHECK ___ IF THIS CERTIFICATION IS FOR AN APPLICANT WHO IS NOT AN INDIVIDUAL,
Alternate 1. (Grantees Other Than Individuals)

- A. The grantee certifies that it will or continue to provide a drug-free workplace by:
- (a) Publishing a statement notifying employees that the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance is prohibited in the grantee's workplace and specifying the actions that will be taken against employees for violation of such prohibition;
 - (b) Establishing an ongoing drug-free awareness program to inform employees about--
 - (1) The dangers of drug abuse in the workplace;
 - (2) The grantee's policy of maintaining a drug-free workplace;
 - (3) Any available drug counseling, rehabilitation, and employee assistance programs; and
 - (4) The penalties that may be imposed upon employees for drug abuse violations occurring in the workplace;
 - (c) Making it a requirement that each employee to be engaged in the performance of the grant be given a copy of the statement required by paragraph (a);
 - (d) Notifying the employee in the statement required by paragraph (a) that, as a condition of employment under the grant, the employee will -
 - (1) Abide by the terms of the statement; and
 - (2) Notify the employer in writing of his or her conviction for a violation of a criminal drug statute occurring in the workplace no later than five calendar days after such conviction;
 - (e) Notifying the agency in writing, within ten calendar days after receiving notice under subparagraph (d)(2) from an employee or otherwise receiving actual notice of such conviction. Employers of convicted employees must provide notice, including position title, to every grant officer on whose grant activity the convicted employee was working, unless the Federal agency has designated a central point for the receipt of such notices. Notice shall include the identification numbers(s) of each affected grant;
 - (f) Taking one of the following actions, within 30 calendar days of receiving notice under subparagraph (d)(2), with respect to any employee who is so convicted --

- (1) Taking appropriate personnel action against such an employee, up to and including termination, consistent with the requirements of the Rehabilitation Act of 1973, as amended; or
- (2) Requiring such employee to participate satisfactorily in a drug abuse assistance or rehabilitation program approved for such purposes by a Federal, State, or local health, law enforcement, or other appropriate agency;
- (g) Making a good faith effort to continue to maintain a drug-free workplace through implementation of paragraphs (a) (b), (c), (d), (e) and (f).

B. The grantee may insert in the space provided below the site(s) for the performance of work done in connection with the specific grant:

Place of Performance (Street address, city, county, state, zip code)

Check if there are workplaces on file that are not identified here.

PART D: Certification Regarding Drug-Free Workplace Requirements

CHECK IF THIS CERTIFICATION IS FOR AN APPLICANT WHO IS AN INDIVIDUAL.

Alternate II. (Grantees Who Are Individuals)

- (a) The grantee certifies that, as a condition of the grant, he or she will not engage in the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance in conducting any activity with the grant;
- (b) If convicted of a criminal drug offense resulting from a violation occurring during the conduct of any grant activity, he or she will report the conviction, in writing, within 10 calendar days of the conviction, to the grant officer or other designee, unless the Federal agency designates a central point for the receipt of such notices. When notice is made to such a central point, it shall include the identification number(s) of each affected grant.

PART E: Certification Regarding Lobbying

Certification for Contracts, Grants, Loans, and Cooperative Agreements

CHECK IF CERTIFICATION IS FOR THE AWARD OF ANY OF THE FOLLOWING AND THE AMOUNT EXCEEDS \$100,000: A FEDERAL GRANT OR COOPERATIVE AGREEMENT; SUBCONTRACT, OR SUBGRANT UNDER THE GRANTOR COOPERATIVE AGREEMENT.

CHECK IF CERTIFICATION IS FOR THE AWARD OF A FEDERAL LOAN EXCEEDING THE AMOUNT OF \$150,000, OR A SUBGRANT OR SUBCONTRACT EXCEEDING \$100,000, UNDER THE LOAN.

The undersigned certifies, to the best of his or her knowledge and belief, that:

- (1) No Federal appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of an agency, a Member of Congress, and officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal

grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement.

- (2) If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, the undersigned shall complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions.
- (3) The undersigned shall require that the language of this certification be included in the award documents for all subawards at all tiers (including subcontracts, subgrants, and contracts under grants, loans, and cooperative agreements) and that all subrecipients shall certify accordingly.

This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by Section 1352, title 31, U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$1 0,000 and not more than \$1 00,000 for each such failure.

As the authorized certifying official, I hereby certify that the above specified certifications are true.

Maurice Jones

SIGNATURE OF AUTHORIZED CERTIFYING OFFICIAL

Maurice Jones, City Manager

TYPED NAME AND TITLE

5-24-11

DATE

Equal Opportunity/Affirmative Action Statement

On behalf of City of Charlottesville, I hereby certify that

(Name of Local Government)

the Equal Employment Opportunity/Affirmative Action information provided to this locality has been posted in an area visible to the public.

Maurice Jones City Manager

Signature and Title of Local Government Official

5-24-17

Date

May 26, 2017

Mary Jo Scala, AICP
Preservation and Design Planner
City of Charlottesville
Department of Neighborhood Development Services

Dear Mary Jo,

I am writing on behalf of the Rose Hill Neighborhood Association in support of an historical survey of the Rose Hill neighborhood area of the City of Charlottesville.

At the last neighborhood association meeting, May 23, 2017, members of the Association affirmed to have the survey conducted.

As we understand from your email of May 22, 2017, the survey area The Burley School, not cross east of the tracks, not cross Preston Avenue, and not include newer commercial areas of Preston Avenue. These are the suggested boundaries which will be finalized after the architectural historian completes the survey work.

Please do not hesitate to contact us if you need anything else.

Thank you,

Nancy Carpenter, President
Flo Taylor, Vice President
Christy Reibling, Treasurer
Liz Crotty, Secretary

CITY OF CHARLOTTESVILLE
"A World Class City"



Department of Neighborhood Development Services

City Hall Post Office Box 911
Charlottesville, Virginia 22902
Telephone 434-970-3182
Fax 434-970-3359
www.charlottesville.org

May 24, 2017

Aubrey Von Lindern
Virginia Department of Historic Resources
Northern Regional Preservation Office
P.O. Box 519
5357 Main Street
Stephens City, VA 22655

Dear Ms. Von Lindern,

On behalf of the City of Charlottesville Historic Resources Committee, we are pleased to support the City of Charlottesville's grant proposal for historic survey in the Rose Hill neighborhood.

Our committee is charged with providing public education and interpretation of Charlottesville's historic resources. This project will provide the neighborhood with valuable information, and will help inform the whole community about the Rose Hill neighborhood's important contribution to Charlottesville's history.

If you have any questions, please contact us at strose@montaguemiller.com or Melanie@houseofmillers.com

Thank you for considering the City of Charlottesville's request.

Sincerely yours,

Handwritten signature of Edwina St. Rose in black ink.

Edwina St. Rose, Co- Chair
City of Charlottesville Historic Resources Committee

Handwritten signature of Melanie Miller in black ink.

Melanie Miller, Co-Chair
City of Charlottesville Historic Resources Committee

CITY OF CHARLOTTESVILLE
"A World Class City"



Department of Neighborhood Development Services

City Hall Post Office Box 911
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May 24, 2017

Aubrey Von Lindern
Virginia Department of Historic Resources
Northern Regional Preservation Office
P.O. Box 519
5357 Main Street
Stephens City, VA 22655

Dear Ms. Von Lindern,

On behalf of the City of Charlottesville Board of Architectural Review, we are pleased to support the City of Charlottesville's grant proposal for historic survey in the Rose Hill neighborhood.

The funding of this project will support Charlottesville's Comprehensive Plan, which calls for a systematic historic survey to document and evaluate all historic resources in the City.

This project will provide the neighborhood with valuable information, and will enable the neighborhood to apply for future designations for a National Register district or local district, should they choose to pursue those options.

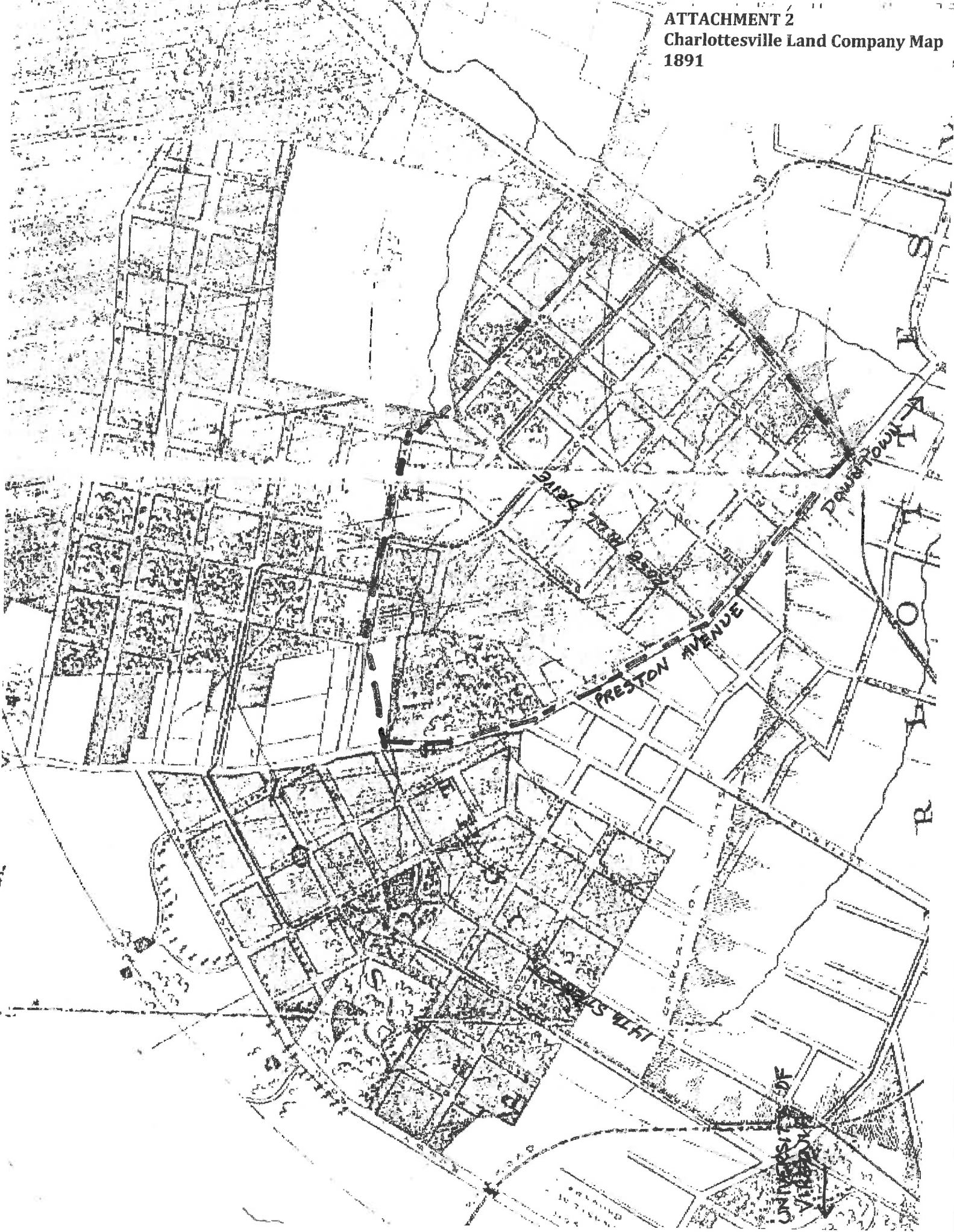
If you have any questions, please contact me at 434-242-0745 or Melanie@houseofmillers.com Thank you for considering the City of Charlottesville's request.

Sincerely yours,

A handwritten signature in black ink that reads "Melanie Miller".

Melanie Miller, Chair
City of Charlottesville Board of Architectural Review

ATTACHMENT 2
Charlottesville Land Company Map
1891



W. M. B. ST. PRING

PRESTON AVENUE

DOWN TOWN

14TH ST. WEST

UNIVERSITY OF VIRGINIA

CHARLOTTESVILLE COMPREHENSIVE PLAN 2013

HISTORIC PRESERVATION & URBAN DESIGN

VISION

Urban design and historic preservation contribute to the character and quality of neighborhoods, and to the aesthetic value of the entire community. As a result, the City of Charlottesville will be a well-designed community with neighborhoods, buildings, and public spaces, including the Downtown Mall, that are human scaled, sustainable, healthy, equitable and beautiful.

Charlottesville will also seek to preserve its historic resources through education and collaboration to maintain the character of our neighborhoods' core historic fabric, our major routes of tourism and our public spaces.

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COMPREHENSIVE APPROACH [PAGE 6]
ENTRANCE CORRIDORS [PAGE 7]
SUSTAINABLE REUSE [PAGE 7]

GOAL 1

URBAN DESIGN

CONTINUE CHARLOTTESVILLE'S HISTORY OF ARCHITECTURAL AND DESIGN EXCELLENCE BY MAINTAINING EXISTING TRADITIONAL DESIGN FEATURES WHILE ENCOURAGING CREATIVE, CONTEXT-SENSITIVE, CONTEMPORARY PLANNING AND DESIGN.

1.1
 Emphasize the importance of public buildings, public spaces, and other public improvements as opportunities to promote a sense of place and a welcoming environment for residents and visitors.

1.2
 Promote Charlottesville's diverse

architectural and cultural heritage by recognizing, respecting, and enhancing the distinct characteristics of each neighborhood.

1.3
 Facilitate development of nodes of density and vitality in the City's Mixed Use Corridors, and encourage vitality, pedestrian movement, and visual interest throughout the City.

1.4
 Develop pedestrian-friendly environments in Charlottesville that connect neighborhoods to community facilities, to commercial areas and employment centers, and that connect neighborhoods to each other, to

promote a healthier community.

1.5
 Encourage community vitality and interaction through the incorporation of art in public spaces, neighborhoods, signage, and gateways.

1.6
 Encourage the incorporation of meaningful public spaces, defined as being available to the general public, into urban design efforts.

1.7
 Promote design excellence for public projects and installations at all scales.

GOAL 2

EDUCATION PROGRAMMING

EDUCATE PROPERTY OWNERS AND POTENTIAL PROPERTY OWNERS OF HISTORIC RESOURCES ABOUT THE SIGNIFICANCE OF THEIR PROPERTIES.*

2.1
 Continue to improve the City's ongoing education program to notify property owners and potential property owners that their property is situated in a Historic Preservation & Architectural Design Control (ADC) District, or Historic Conservation (CV) District, or is designated as an Individually Protected Property (IPP).

2.2
 Continue to support the Charlottesville Historic Resources Committee's efforts to promote understanding and appreciation of local historic resources.

2.3
 Continue to interpret historic resources to the community through markers, publications, events, and other means.

Strive to include the narratives and resources of under-represented groups and areas significant in our local history. Coordinate this interpretation of historic resources with City improvement projects and other City initiatives.*

2.4
 Continue to support Preservation Piedmont and its partners in the Piedmont Area Preservation Alliance (PAPA) in efforts to coordinate communication among local, regional, and state preservation organizations.*

2.5
 Continue to support participation of staff and elected and appointed officials in regional and statewide preservation and design educational opportunities.



Preservation Piedmont Explorer Walk & History Talk in 10th and Page

*Goals and objectives are in accordance with the City of Charlottesville and Albemarle County Joint Vision and Goals, which are listed in the Introduction.



GOAL 3

INCENTIVES & TOOLS

CONTINUE TO IDENTIFY AND MAKE AVAILABLE INCENTIVES TO ENCOURAGE HISTORIC PRESERVATION.

3.1

Continue to disseminate information to property owners regarding federal and state rehabilitation tax incentives, including Virginia's rehabilitation tax credit program.*

3.2

Pursue National Register and Virginia Landmarks Register status for all future local historic districts.*

3.3

Continue the Planning Commission's and Board of Architectural Review's annual awards that may include recognition of exceptional Entrance Corridor designs and

the best examples of preservation and design in the community, especially in ADC Districts.

3.4

Provide technical assistance to property owners and/or provide referrals to other sources of information regarding architectural, historical or financial questions.

GOAL 4

RESOURCE INVENTORY

SYSTEMATICALLY INVENTORY AND EVALUATE ALL HISTORIC RESOURCES IN THE CITY, AND DEVELOP CONTEXT NARRATIVES THAT PROVIDE THE HISTORICAL AND ARCHITECTURAL BASIS FOR EVALUATING THEIR SIGNIFICANCE AND INTEGRITY.

4.1

Work with the following neighborhoods to develop interest and participation in documentation of neighborhood buildings and history through architectural and

historic surveys: 10th & Page, Starr Hill, and North Belmont.

4.2

Continue to identify and survey additional significant individual properties located outside historic districts. In addition to historic buildings, consider significant buildings from the recent past (less than 50 years old), structures such as sculptures, landscapes such as public spaces and cemeteries, and archaeological sites.

4.3

Encourage developers contemplating

land-disturbing activities in areas likely to reveal knowledge about our past to undertake archaeological studies prior to development. Help identify financial incentives or funding sources for such studies.

4.4

Conduct additional survey work as needed to reevaluate existing ADC district boundaries.

4.5

Survey and evaluate all City-owned property, including schools and parks, for historic and design significance and integrity.

GOAL 5

NEIGHBORHOOD CONSERVATION

PROTECT AND ENHANCE THE EXISTING CHARACTER, STABILITY, AND SCALE OF THE CITY'S OLDER NEIGHBORHOODS.*

5.1

Monitor the effectiveness of the Conservation District as an alternative, more flexible type of local historic district in designated neighborhoods. Monitoring techniques may include resident surveys and tracking demolition permits.

5.2

Recognize and respect cultural values and human resources, as well as built resources within the City's older neighborhoods.

5.3

Identify opportunities to increase intensity of use and flexibility of design in targeted areas to allow for

more vibrancy and creative reuse of existing buildings.

5.4

Study the urban forms in historic neighborhoods and consider allowing similar design standards in new neighborhoods.

5.5

Provide property owners with information on historic rehabilitations, financial incentives and context-sensitive design.

adaptive reuse of buildings preserves neighborhood character

photo by Kate Sanger



*Goals and objectives are in accordance with the City of Charlottesville and Albemarle County Joint Vision and Goals, which are listed in the Introduction.

GOAL 6

RESOURCE PROTECTIONS

PROVIDE EFFECTIVE PROTECTION TO
THE CITY OF CHARLOTTESVILLE'S
HISTORIC RESOURCES.*

6.1

As requested by specific neighborhoods or when otherwise appropriate, consider additional neighborhoods or areas for designation as local historic districts (either Architectural Design Control Districts or Historic Conservation Districts) based on architectural and historic survey results.*

6.2

On a regular basis, consider additional properties outside existing

ADC Districts for designation as Individually Protected Properties, based on architectural and historic survey results.

6.3

Consider including resources from the more recent past (less than 50 years old) as Individually Protected Properties, especially those of significant architectural value and those that are becoming rare surviving examples of their type or period of construction.

6.4

Consider amending the existing ordinance to address protection of archaeological resources.

6.5

Designate Maplewood, Oakwood, and Daughters of Zion Cemeteries as ADC districts to ensure their protection and maintenance.

6.6

Continue to protect the environs of our World Heritage Site, the Lawn of the University of Virginia.*

6.7

Consider portions of the Woolen Mills neighborhood for Historic Conservation District designation.



GOAL 7

COMPREHENSIVE APPROACH

COORDINATE THE ACTIONS OF GOVERNMENT, THE PRIVATE SECTOR, AND NONPROFIT ORGANIZATIONS TO ACHIEVE PRESERVATION AND URBAN DESIGN GOALS.

7.1

Facilitate periodic meetings with Board of Architectural Review (BAR), City Council, Entrance Corridor Review Board (ERB) and the PLACE (Placemaking, Livability, and Community Engagement) Design Task Force to ensure an excellent and consistent design vision for the City.*

7.2

Consider the effects of decisions on historic resources by all public decision-making bodies.

7.3

Evaluate transportation decisions for their effects on historic districts, such as the Ridge Street District, and on Individually Protected Properties.

7.4

Evaluate zoning map districts and amendments to the zoning map, including PUD's, for their consistency with preservation goals, and impacts on the historic character of City neighborhoods. Provide property owners with information on historic rehabilitations, financial incentives and context-sensitive design.

7.5

Review the historic preservation plan, historic district ordinance, entrance corridor ordinance and design guidelines every five years to ensure that goals for preservation and compatible new construction are being addressed.

7.6

Encourage sustainable and green building designs as complementary goals to historic preservation.

7.7

Coordinate with other City programs, such as affordable housing initiatives, to encourage preservation and rehabilitation of historic resources, including low income housing more than 50 years old.

7.8

Coordinate with the Public Works and Parks Departments regarding maintenance and construction that would affect historic features of the City's neighborhoods. Where possible, maintain and repair granite curbs, retaining walls, distinctive paving patterns and other features instead of replacing them.

7.9

Adopt a policy of applying the Secretary of the Interior Standards

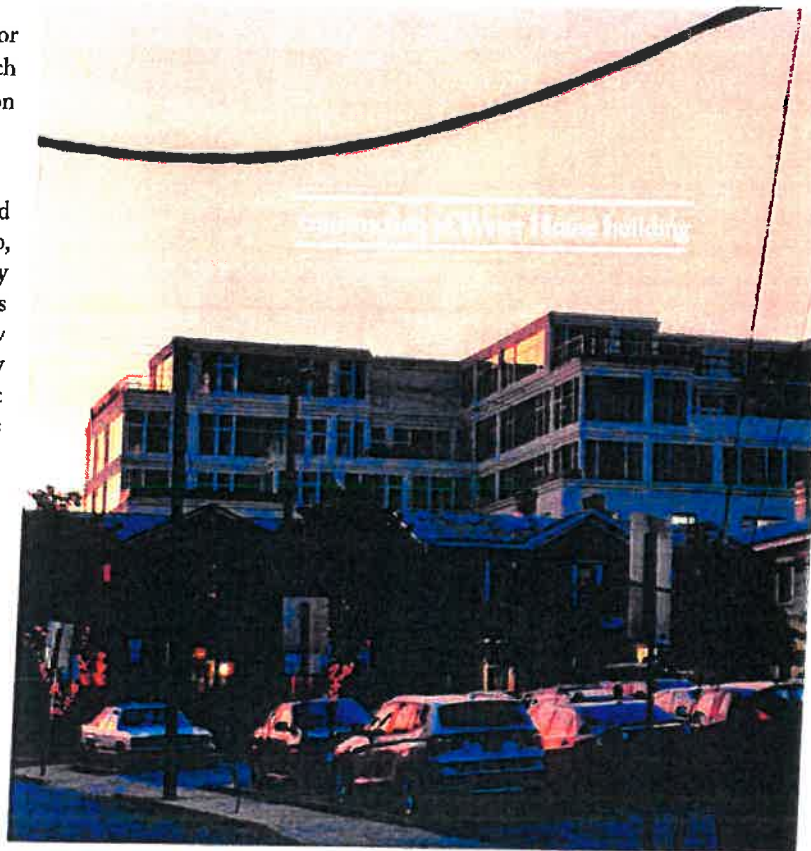
for Historic Rehabilitation for all City-owned property more than 50 years old, and apply appropriate preservation technologies in all additions and alterations, while also pursuing sustainable and energy conservation goals.

7.10

Investigate the feasibility of protecting an unobstructed sightline, as shown on the attached map, between World Heritage Sites Monticello, located in Albemarle County, and the Lawn at the University of Virginia.*

7.11

Encourage retaining and replenishing shade trees, particularly large trees where possible, in all neighborhoods as we strive to make the City more walkable.



*Goals and objectives are in accordance with the City of Charlottesville and Albemarle County Joint Vision and Goals, which are listed in the Introduction.

GOAL 8

ENTRANCE CORRIDORS

ENSURE QUALITY OF DEVELOPMENT IN THE CITY'S DESIGNATED ENTRANCE CORRIDOR OVERLAY DISTRICTS COMPATIBLE WITH THE CITY'S HISTORIC, ARCHITECTURAL, AND CULTURAL RESOURCES.

8.1

Emphasize placemaking elements and examine opportunities to create destinations.*

8.2

Encourage site designs that consider building arrangements, uses, natural features, and landscaping that contribute to a sense of place and character that is unique to Charlottesville.*

8.3

Ensure that new development, including franchise development, complements the City's character and respects those qualities that distinguish the City's built environment.

8.4

Use street trees, landscaping, and pedestrian routes to provide shade, enclosure, and accessibility in streetscapes.*

8.5

Protect and enhance access routes to our community's World Heritage Sites, the University of Virginia and Monticello, to recognize their significance as cultural and economic

assets of the local heritage industry.*

8.6

Consider the designation of additional streets, such as Ridge-McIntire, East Market Street, and Meade Avenue, as Entrance Corridor districts.

8.7

When appropriate, coordinate the City's Entrance Corridor Design Guidelines with Albemarle County's Design Guidelines. Encourage continuity of land use, design, and pedestrian orientation between contiguous corridors in the City and County.*

GOAL 9

SUSTAINABLE REUSE

CAPTURE THE EMBODIED ENERGY OF EXISTING BUILDINGS BY ENCOURAGING THE ADAPTIVE RE-USE AND MORE EFFICIENT USE OF EXISTING STRUCTURES.

9.1

Develop an inventory of underutilized properties within City limits and develop strategies (such as rezoning, rehabilitation, and development incentives) that will move these properties back into productive uses that will support increased commercial or residential uses.

9.2

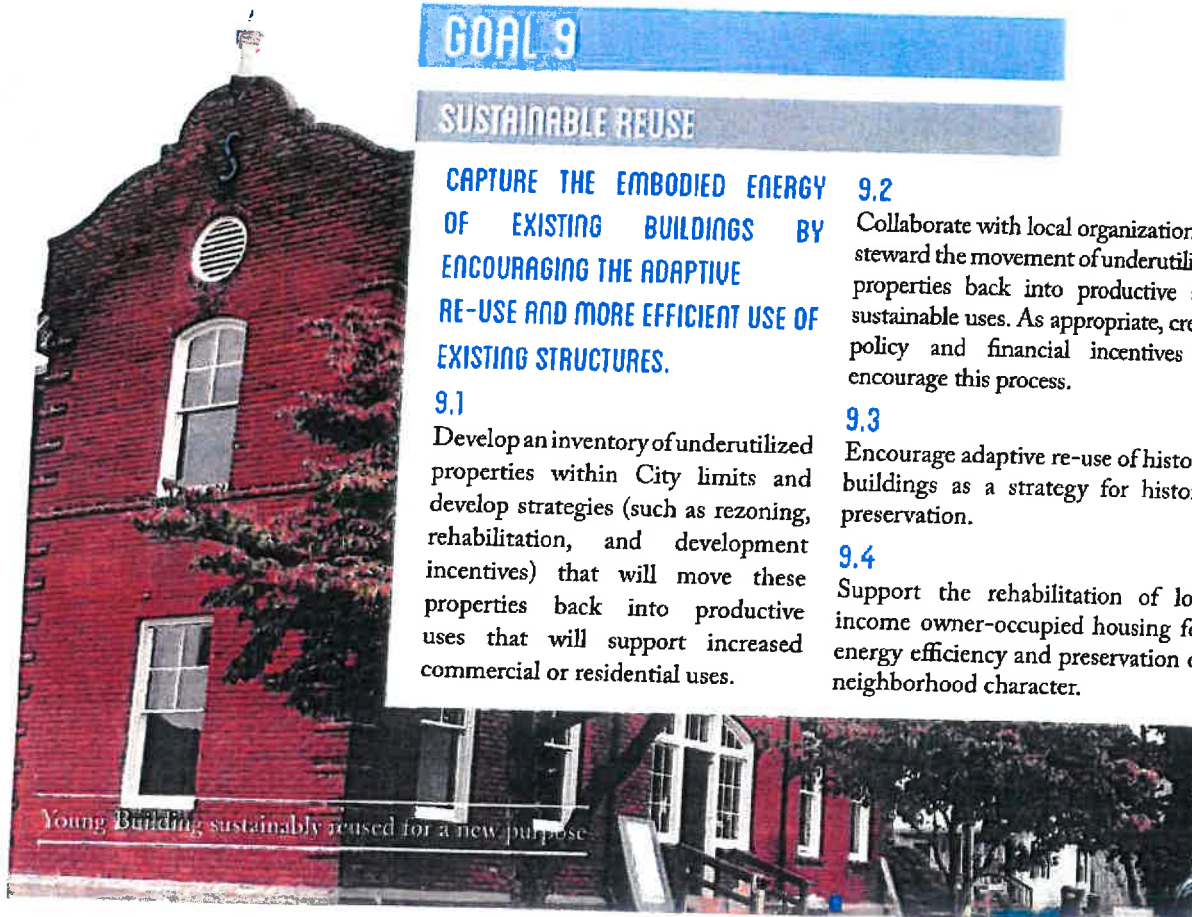
Collaborate with local organizations to steward the movement of underutilized properties back into productive and sustainable uses. As appropriate, create policy and financial incentives to encourage this process.

9.3

Encourage adaptive re-use of historic buildings as a strategy for historic preservation.

9.4

Support the rehabilitation of low income owner-occupied housing for energy efficiency and preservation of neighborhood character.

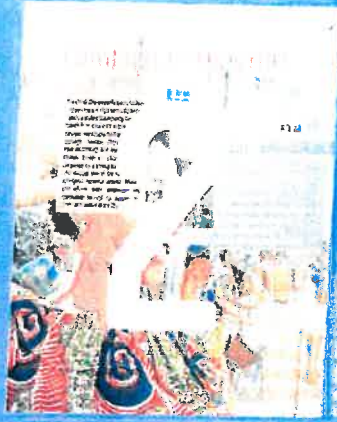


Young Building sustainably reused for a new purpose

COMPREHENSIVE PLAN 2013



LAND USE



COMMUNITY FACILITIES



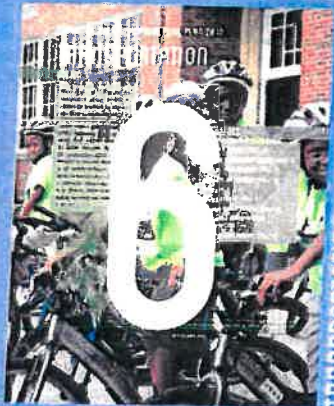
ECONOMIC SUSTAINABILITY



ENVIRONMENT



HOUSING



TRANSPORTATION



HISTORIC PRESERVATION & DESIGN



many plans
one COMMUNITY
 1-coummunity.org

The first Comprehensive Plan for the City of Charlottesville was adopted in 1979. This most recent version of the Comprehensive Plan was adopted by City Council on August 19, 2013. Previous plans and drafts may be accessed online through:
 CHARLOTTESVILLE.ORG

THE COMPREHENSIVE PLAN HAS BEEN DEVELOPED BY CHARLOTTESVILLE CITIZENS WITH THE HELP OF:

PLANNING COMMISSION

- | | |
|------------------|-------------------|
| Genevieve Keller | Dan Rosensweig |
| Lisa Green | John Santoski |
| Kurt Keesecker | Natasha Sieritsky |
| Michael Osteen | David Neuman |

CITY COUNCIL

- | | |
|----------------|----------------|
| Dede Smith | Satyendra Huja |
| Dave Norris | Kathy Galvin |
| Kristin Szakos | |

CHARLOTTESVILLE CITY STAFF

- | | |
|---------------------|-----------------------|
| Jim Tolbert, AICP | Mary Joy Scala, AICP |
| Missy Creasy, AICP | Meissa Thadston, AICP |
| Ebony Walden, AICP | Ruth Emerick |
| Brian Haluska, AICP | Kristin Rourke |
| Amanda Poncy | Willy Thompson, AICP |
| Kathy McHugh | Jim Herndon |
| Hollie Lee | Tierra Howard |
| Michael Smith | |

COMPREHENSIVE PLAN DESIGN
 Madeleine Hawks

CERTIFIED LOCAL GOVERNMENT AGREEMENT BETWEEN
THE CITY/COUNTY OF Charlottesville AND THE VIRGINIA STATE
HISTORIC PRESERVATION OFFICE

The City/County of Charlottesville, in consideration of having been granted Certified Local Government status, agrees to carry out the following responsibilities as a Certified Local Government, in cooperation with the Virginia Department of Historic Resources:

1. Enforce the local historic preservation ordinance for the designation and protection of local historic properties;
2. Maintain an adequate and qualified local review board as established by the local ordinance;
3. Initiate or continue a system for the survey and inventory of local historic properties to include 10 for FY 1993 (including archaeological sites) that is coordinated with the statewide comprehensive planning process, and maintain a detailed inventory of districts, sites, and structures under the review board's jurisdiction, with technical assistance provided by the Department of Historic Resources;
4. Provide for adequate public participation in the local historic preservation program;
5. Review and comment upon nominations to the National Register of Historic Places for properties within its jurisdiction, and within 60 days of receiving a complete nomination submit to the Department of Historic Resources the local review board's report and the mayor's recommendation as to whether or not the nominated property meets the criteria of the National Register;
6. Assist the Department of Historic Resources, if necessary, in verifying the names and addresses of property owners within local historic districts being nominated to the National Register, and assist with making arrangements for local public hearings at mutually agreeable times and locations when such districts are nominated;
7. Coordinate local historic preservation, to the extent practicable, with the Department of Historic Resources, which shall provide technical assistance, guidance, and information to the Certified Local Government as requested;
8. Submit an annual report of the local review board's activities for the past year to the Department of Historic Resources by October 15 of each year;

CERTIFIED LOCAL GOVERNMENT AGREEMENT

9. Carry out the general program procedures as outlined in the Virginia Certified Local Government program guidelines, as revised and dated September 10, 1986, attached here as Appendix A;

10. Demonstrate during the time period from July 1, 1993 to July 30, 1994 improvement in the following specified area(s):

 a. extension of historic zoning to include additional properties in multi-property historic districts listed in or eligible for listing in the National Register of Historic Places;

 X b. extension of historic zoning to include one or more additional individual properties listed in or eligible for listing in the National Register of Historic Places;

 c. inclusion in the review board of one or more additional members meeting the professional qualifications standards of 36 CFR 61 Appendix A;

 d. expansion of the review boards' purview to all exterior alterations or new construction within a district as opposed to that visible from a public right-of-way;

 e. extension of local zoning protection to archaeological resources;

 X f. development of a preservation plan or accomplishment of preservation planning activities consistent with the "Secretary of the Interior's Standards and Guidelines for Archaeology and Historic Preservation".

g. See Addendum A

h. See Addendum A

Thomas J. Vandewer

Mayor, City of Charlottesville

Date March 9, 1993

OR

Chairman, Board of Supervisors of _____ County

Date _____

Hugh C. Miller

Hugh C. Miller, State Historic Preservation Officer

Date 15 March 1993

Addendum A

- g. Review the following provisions in the City's Zoning Ordinance and initiate ordinance amendment process if changes are deemed necessary:

Section 34-580 (Special restriction on demolition)

Review for compliance with Section 15.1-503.2 of the Code of Virginia.

Section 34-573

Review provisions limiting BAR's review of demolitions of protected properties to those visible from a public street or right-of-way. Consider requiring BAR review for all proposed demolitions of buildings or structures within a major or minor design control district.

Other

Consider including within the text of the Ordinance or BAR Bylaws the BAR's duties including, but not limited to, the following:

1. Recommending additional historic districts;
 2. Recommending additional survey of potential districts or properties;
 3. Acting in an advisory role to other departments, boards and commissions;
 4. Disseminating information within the City on historic preservation issues and concerns.
- n. Amend the BAR Bylaws or adopt a separate resolution to establish rules of procedure for handling applications for certificates of appropriateness.

ATTACHMENT 5
Resumes

Mary Joy Scala, AICP
2320 Highland Avenue
Charlottesville, Virginia 22903
434-970-3130
scala@charlottesville.org

EXPERIENCE

Preservation & Design Planner, City of Charlottesville, Charlottesville, Virginia, January 2003 – Present

Responsibilities:

Staff for Board of Architectural Review (BAR), Entrance Corridor Review Board, and Historic Resources Committee.

Executive Director, Valley Conservation Council, Staunton, Virginia, December 1999-August 2002.

Responsibilities:

Managed regional 501c(3) conservation organization and land trust with approximately 1,000 members, serving an eleven-county area of the Shenandoah Valley region of Virginia; Administered and raised funds for \$417,000 annual budget including \$272,800 in grants;

Senior Planner, County of Albemarle, Charlottesville, Virginia, 1983-1999 and 1972-78.

Responsibilities:

Lead staff person for rural area issues, environmental issues, and historic resources planning. Committee staff for purchase of development rights committee, dark sky committee, mountain protection committee, historic preservation committee, agricultural and forestry industries support committee, and agricultural and forestal districts advisory committee.

Projects:

Lead staff, Historic Preservation Committee

Assisted Committee in writing *Historic Preservation Plan* (adopted 2000) and proposed Historic Overlay District Ordinance, prepared presentation materials, solicited public comment, organized public workshop, and met with community interest groups.

Virginia Department of Historic Resources Cost Share Grants

Wrote cost share grant applications and received funding for two 1995 reports: *From the Monacans to Monticello and Beyond: Prehistoric and Historic Contexts for Albemarle County, Virginia*; and *Historic Architectural Survey of Albemarle County Villages*.

EDUCATION

Master of Planning, University of Virginia, Charlottesville, Virginia,

Received Paul S. Dulaney Environmental/Conservation Planning Award.

Bachelor of Arts in Studio Art, Mary Washington College, Fredericksburg, Virginia,

Senior Year Independent Study Course: Main Street Station, Richmond, VA

University of Virginia School of Architecture

Completed three years of five-year program toward Bachelor of Architecture degree.

Maral S. Kalbian, LLC
Architectural Historian
P.O. Box 468
Berryville, Virginia 22611
(540) 955-1231 VOICE
(540) 955-1943 FAX
maral@mkalbian.com

Maral S. Kalbian is an historic preservation specialist who has been practicing in the Shenandoah Valley and Piedmont areas of Virginia for 28 years. As a private consultant, she researches, evaluates, and documents historic architecture. This work includes the organization and completion of architectural history and cultural inventories, preparation of survey reports, writing of individual and historic district nominations for the National Register of Historic Places, writing of walking/driving tours, formulation of local historic district ordinances, implementation of historic districts, design recommendations for historic districts, 106 compliance projects, Historic Structures Reports, and Historic Preservation Certification for state and federal rehabilitation tax credits. During her career, she has completed more than 45 historic district and 40 individual National Register nominations, as well as 29 successful rehabilitation tax credit applications.

Maral earned a BA in Art History from Smith College (1984) and a Master's degree in Architectural History and a certificate in Historic Preservation from the University of Virginia (1988). She meets the qualifications for both historian and architectural historian as defined by the National Park Service. Maral also serves as a contractual architectural historian to several Virginia local governments including Clarke and Frederick counties and the City of Charlottesville. Her publications include *Clarke County, Virginia* (2011), *Frederick County: History Through Architecture* (1999), as well as other publications and professional reports. She was also a contributor to the *Buildings of Virginia: Valley, Piedmont, Southside, and Southwest* published by the University of Virginia Press in 2015. Maral has lectured extensively on topics related to historic preservation throughout the region and has earned numerous honorary and professional awards for her work.