



**CRHA Deputy ED Report  
For February 26, 2024, Board of Commissioners Meeting  
Prepared by Kathleen Glenn-Matthews on 2/21/2024**

**I. Resident Services**

- A. *Housing Stability*- Staff continue to assist residents hands-on or with referrals with paperwork and connection to any housing assistance programs of which most funding has now been exhausted. Staff are designing some trainings for residents in 2024 to assist with better understanding their lease. The focus on this first set of trainings will be:
1. Maintenance Process
  2. Understanding the lease
  3. Process for filing complaints with steps and forms: a. Formal, b. Grievance, etc.
  4. Partner with other departments on rent café training
- B. *Family Self Sufficiency*- Please see attached report.
- C. *Workforce Development/Economic Opportunity/Section 3*
1. The Resident Services team continues to set up trainings in response to feedback they obtained doing outreach. The first round was assessments for GED preparation with TJACE.
  2. Staff are setting up a series of meeting with PVCC, CATEC, N2W, the city and others regarding scheduling training programs participants have requested and possible MOUs. Go Maintenance will be the next program.
  3. CRHA was awarded a VISTA through VHA that will be starting in August. It will be an Economic Opportunity Specialist VISTA.
  4. Please see the attached report.
- D. *Community Engagement for Redevelopment and Modernization*  
This report will now be covered primarily in the Development Manager's monthly report.
- E. *Self-Determined Community Programs*
1. Our Resident Services Coordinator staffs the Resident Services Committee the second Tuesday of every month at 1pm. The committee works with residents and community partners to coordinate programs and services requested by and for CRHA residents. The group focus is on programs that serve to enhance the wellbeing and quality of life in our communities. CRHA's new Grants and Development Coordinator will be attending these meetings to hear feedback and needs. This committee plans to start coordinating meetings with more in person options as well as making sure the local groups residents want at the table are there such as the CPD.
  2. The subcommittee of this group for Neighborhood Crisis Intervention planning has been on hold as the group is eager to get a seat at the table for community members to discuss design of the local Marcus Alert. Conversations will begin soon to re-boot the group to focus more on community outreach after an event vs primarily on first responders.
  3. Continue to serve on Region Ten's Community Based Recovery and Support Advisory Team which meets monthly and has been focusing on rotating monthly events at sites.
  4. Continue to meet quarterly with Westhaven CARES Center Steering Committee



5. Continue to meet as needed with Crescent Halls and South First Street residents to discuss what services they would like to have in their communities and make connections with providers.
6. Resident Services staff are working on a calendar for outreach at rotating sites.

**II. Grants/Development:**

- A. CRHA staff, city staff and key stakeholders met with consultants from EJP 2/14- 2/15 for an analysis of CRHA's viability for a Choice Neighborhood grant.
- B. Please see attached report.

**III. Emergency Operating Plan Draft-** This process should get back up and running the second quarter of 2024. Continue work on preparing emergency plans or disaster response plans to prepare staff and tenant households for emergencies.

- A. We will continue to reach out to the City to see if we can partner with their process.
- B. Will continue to have some changes over the next year to accommodate redevelopment with final draft to be reviewed by Fire Chief. Then will be going to either Maintenance and or Safety Committee
- C. Once finalized, annual trainings and reevaluations of the plan will be put in place for staff and residents.
- D. Discussed exploring partnerships or sponsorships with local groups for resident training and assistance with emergency kits.

**IV. Strategic Planning:** CRHA has begun it's Strategic Planning Process with Spark Mill which is funded with a Tier I VA Housing Grant. The consultant came this month and held four sessions.

- CRHA Staff
- CRHA Management
- Crescent Halls Residents
- Residents from all Sites

**V. Annual/Five Year Plan(s)**

- A. The FY 2024- 2025 Annual Plan and FY 2024- 2029 Five Year Plan has been submitted to HUD.
- B. We will start the planning process for the FY 2025-2026 Annual Plan around April.

**V. Partnership Engagement**

- A. Continue to have the opportunity to serve on PHAR Advisory Council.
- B. Attend regular PHAR and CRHA team meetings and PHAR resident and youth meetings.
- C. Continue to serve on the Advisory Team for PHAR's Residents for Respectful Research "R3".
- D. Continue to attend regular CHAACH meetings with other local housing providers and work on projects to benefit low-income community.
- E. Continue with regular PMT and bi-weekly meetings with Office of Community Solutions.
- F. Continue to attend local Service Provider Council
- G. Continue to be part of Local Food Justice Network
- H. Quarterly Strategic Partnership Meetings with Piedmont Area Workforce
- I. Monthly Housing Director's Meeting with TJPDC
- J. Continue to be very involved in supporting conversation around support of residents.
- K. Continue meeting with Blue Ridge Action Hunger Coalition

**Residents FIRST!**

**Residents FIRST!** is grounded in the belief that those we serve have the knowledge, experience and power to drive the systemic change needed to sustain healthy communities and build bright futures.



## FAMILY SELF-SUFFICIENCY (FSS) PROGRAM

### FEBRUARY 2024 - MONTHLY REPORT

#### HCV PARTICIPANTS

Employment	Education/Training
Number of Program Participants:15	Enrolled in GED/ESL: 0
Employed: 7	Enrolled in Continuing Ed: 5
Unemployed/Furlough: 8	Started this Month: 0
Medical Leave/Disability: 0	

#### PH PARTICIPANTS

Employment	Education/Training
Number of Program Participants:8	Enrolled in GED/ESL: 1
Employed: 3	Enrolled in Continuing Ed: 0
Unemployed/Furlough: 5	Started this Month: 0
Medical Leave/Disability: 0	

### PROGRAM HIGHLIGHTS

The Family Self-Sufficiency (FSS) Program has steadfastly continued with recruitment efforts to sign-up new participants, as well as explore funding sources for services and resources for the FSS program participants.

FSS Program goals continue to be focused on program growth and increasing participant numbers through 2024 and 2025.

#### FSS Meetings:

- ❖ FSS Coordinator continues to share community partners job training and educational opportunities through the monthly FSS newsletters with FSS participants, as well as, through individual scheduled FSS meetings, via email, and or text message(s) communications.

#### PCC Meeting:

- ❖ The FSS program’s 1<sup>st</sup> PCC Quarterly meeting for 2024 was held virtually on January 23<sup>rd</sup>, 2024, at 10:00 am.
- ❖ FSS Coordinator has requested current PCC members updated contact information to update the FSS PCC Member List.
- ❖ The next 2<sup>nd</sup> quarter PCC meeting was scheduled for April 23<sup>rd</sup>, 2024, at 10:00 am

#### FSS Participants Recruitment Efforts:

- ❖ FSS Program Poster – created and will be distributed and posted at various CRHA housing sites.
- ❖ FSS Brochure and Handbook have been updated with current FSS Coordinator’s information.
- ❖ FSS Program goals continue to focus on program growth and increasing participant numbers through 2024 and 2025.



- ❖ FSS Coordinator distributed FSS program posters to West Haven's public housing resident's doors during the week of January 12<sup>th</sup> -16<sup>th</sup>. More posters to be distributed to other housing sites resident's doors in February and March.
- ❖ FSS Coordinator has completed the enrollment process for 3 new HCV residents for FSS participation and the new enrollees are ready to sign their FSS Contracts of Participation.

**Community Partners:**

- ❖ The FSS and the CRHA Resident Services team continue to collaborate on communicating with FSS families and Section 3 residents about skilled trades training opportunities with community partners.
- ❖ The PVCC TJACE 4 Work program pop-up event was held on January 22<sup>nd</sup>, 2024 at the Westhaven Community Center for the PVCC's TJACE program. 4 FSS participants attended and signed up for assessment placement tests to be completed during this month at the PVCC campus.

**CRHA Section 3 and Resident Services Report**  
For February 21, 2024, Board of Commissioner's Meeting  
Prepared by Shennel Cowherd 2/21/2024

**I. Partnership Engagement:**

- A. Attend PHAR and CRHA team meetings
- B. Continue with PMT
- C. Quarterly Strategic Partnership Meetings with Piedmont Area Workforce
- D. Continue to meet regularly with Food Justice Network

**II. Section 3:**

**A. Database**

Number of individuals currently in databank:	<u>219</u>
Number of Individuals Served this month:	<u>1</u>
Number currently providing supports for in employment	<u>1</u>
Number newly employed this month and where:	<u>0</u>
Number of CRHA Section 3 workers	<u>1</u>
Number newly attending training this month	<u>0</u>

**B. Other Activities:**

- 1. Continuously working with PVCC to help get residents and Employees into technical trainings
- 2. Still working with Network 2 work on a new MOU
- 3. Continue pursuing opportunities for resident trainings, funding and supports to overcome barriers to employment.

**III. Resident Services:**

- A. Number of Individuals Served to date: 1,605
- B. Number of individuals assisted this month: 35
- C. Staff Resident Services Committee: These meetings are on the second Tuesday of every month at 1pm.
- D. Continue to serve on Region Ten's Community Based Recovery and Support Advisory Team
- E. Continue to meet quarterly with West Haven CARES Center Steering Committee
- F. Continue to attend regular CRHA Safety Committee meetings, Board of Commissioners Meeting as needed.
- G. Resident's areas of interest in training programs
  - Medical 14
  - Culinary 8
  - Construction 6
  - Computers 13
  - English 6
  - Other 14

**IV. Community Engagement:**

We had a meet and greet with PVCC-Adult Education Program and were able to successfully sign up five residents. The residents will first start off completing an assessment test then will move on to select a class program they are interested in. We have a meeting this Friday February 23, to meet with PVCC to talk about a new maintenance program. We hope to get some residents to sign up. We currently have some

positions available at CRHA and would like to fill them as soon as possible. I look forward to having more residents sign up as we continue to have more exciting innovative programs coming soon.

# CHARLOTTESVILLE REDEVELOPMENT & HOUSING AUTHORITY “CRHA”

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## Katrina Beitz – Grants and Development Coordinator BOC Report 2/20/24

### Resident Services

- BamaWorks grant – due on 2/29/24
  - o Request for \$10,000 for funds for staff to attend trainings and conferences including the VA Tax Credit Conference, the Governor’s Conference, and the NLIHC conference
- AARP Community Challenge – due on 3/6/24
  - o These grants are capped at \$20,000—currently looking into opportunities for elderly residents for technology and computer literacy through this grant
- JobsPlus Revisions – due on 3/12/24
  - o While we already submitted an application for JobsPlus in September, HUD has extended the deadline and offered the opportunity for submissions to be edited and re-submitted
  - o We are looking specifically at potentially expanding the radius of the JobsPlus center that this grant would fund so that we could engage residents at other sites beyond Westhaven
- CACF Solidarity Grant – submitted on 2/3/24
  - o Request for \$909,456 for the Economic Opportunity Program
  - o This included requests for funds for: case management software, barrier assistance for residents, IPM program for Section 3, funds for a program coordinator and a clinical social worker, language access items, technology funds, and stipends and funding for residents that participate in training opportunities
  - o Grants are reviewed on a rolling basis—based upon conversations with CACF staff in December, we should expect to hear back from them in March or April
  - o response
- YouthBuild – submitted on 2/1/24
  - o Request for \$736,000 to start a YouthBuild program
  - o This grant would fund two cohorts of 16 youth that are out-of-school over the course of 3 years and give them construction training, GED/High School Equivalency completion support, leadership training, and employment opportunities and placement
  - o Grant would also fund two new internal positions: a Program Director and a Case Manager that would focus solely on YouthBuild
  - o We received a lot of support from local organizations—most notably from PVCC and VCW, who will be central partners to this grant if we receive funding—and have opened the door for future collaboration with Resident Services programs
- Section 3 Program
  - o Have started a trial of Family Metrics and will collaborate with RS team to evaluate effectiveness for case management
  - o Have reached out to Tracking At A Glance for a demo or trial period but have yet to receive a
- Grants waiting for a response:
  - o Total requested funds waiting response: \$5,759,456
    - City: CAHF, CDBG, HOPS
    - Federal: YouthBuild, ROSS-SC, JobsPlus
    - Local: Vibrant Communities, Solidarity

### Redevelopment



Green Resilient and Retrofit Program – ineligible

CRHA does not discriminate on the basis of race, color, sex, age, religion, national origin, disability, veteran status, or union affiliations in any of its federally assisted programs and activities.



- Unfortunately, after gathering our materials for submission we were informed by GRRP program staff that we do not qualify because they are only accepting PBRA properties for this grant
- A huge thanks to Ms. Davies and Mr. Meyer for all of their assistance in gathering the relevant documentation
  - The silver lining being that we now have all of the documents that we need if a similar opportunity should come up

CDBG – Submitted on 2/8/24

- We submitted 4 separate proposals totaling in at \$337,000 for this round of Community Development Block Grants and HOME grants to the city
- Proposals included: downpayment assistance for the homeownership program, costs for the repair of Dogwood property roofs, funds for an Economic Opportunity Program Coordinator, stipends and training funds for resident services programs, and eviction diversion funds
- Met with Sherica Denise of the UVA Equity Center to discuss potentially collaborating with them and PHA to receive funds for electric appliances and solar energy transition
  - This collaboration also includes LEAP, Habitat, SELC, and FLIP Inc
- Attended the ASNH roundtable on February 1<sup>st</sup>—this meeting had local nonprofit and other accessible housing organizations gathered to provide input to DHCD about their application process and scope
  - DHCD anticipates opening the ASNH grant later than usual as it implements changes based on community feedback—applications should open in the Fall
- Participated in meetings with EJP Consultants about the Choice Neighborhood Implementation grant over the course of their visit

### **Miscellaneous Activities**

- Attended the first of many meetings for the internal Handbook Committee to begin revising and modernizing CRHA employee policies to better match the current state of the organization
- Meeting with Michele Blair to learn more about youth scholarships for first generation students at UVA
- Digging into the materials that Ms. Glenn-Matthews has already put together for the creation of a nonprofit
- Coordinating with Ms. Glenn-Matthews and Ms. Norris to accurately keep track of the number of positions to be potentially created upon receipt of grants



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