



COUNTY OF ALBEMARLE
Department of Community Development
401 McIntire Road, North Wing
Charlottesville, Virginia 22902-4596

Phone (434) 296-5832

Fax (434) 972-4126

May 13, 2011

Ron Lilley
Albemarle County General Services
401 McIntire Road
Charlottesville, VA 22902

RE: SDP-2009-67 Crozet Library Preliminary Site Plan

Dear Ron:

The Department of Community Development hereby grants administrative approval to the above referenced site plan.

The approval of the preliminary site plan is valid for (1) one year in accordance with Section 32.4.3.1 of Chapter 18 of the Albemarle County Code. Therefore, the preliminary approval shall expire on **May 13, 2012**. If the preliminary site plan approval expires, a new application must be filed and processed.

Please address all of the requirements and conditions listed below and submit eight (8) tentative plan copies to the Department of Community Development. This letter must be submitted with the tentative plans, as a checklist, to document that you have addressed all requirements or conditions, or the tentative plan will be denied.

Erosion and Sediment Control, BMP Stormwater Management, and road plans with the associated applications and fees must also be submitted with the eight (8) tentative Plans.

Once the tentative plan is submitted and reviewed you will receive comments from all departments/divisions/agencies that have made comment on the tentative plan. Any further responses must be made directly to each department/division/agency that has further comment. After all aforementioned departments/divisions/agencies have granted a tentative approval, you must verify with the Planner that you may submit the final mylars (2 sets), two paper copies, the final site plan application, and final site plan fee to the Department of Community Development. Signing of the plans will occur within one week once it is determined that the final site plan mylars reflect all tentative approvals.

The final site plan will be subject to all final site plan requirements (Zoning Ordinance Section 32.6), in addition to the following conditions.

The Department of Community Development shall not accept submittal of the final site plan for signature until tentative approvals for the following conditions have been obtained:

Current Development approval to include:

- ☐ [32.7.9] **Approval of landscape plan.**
- ☐ [4.17] **Approval of lighting plan if lighting is proposed.**

Engineering approval to include:

- ☐ [32.7.4] **Approval of a stormwater management plan and erosion and sediment control plan.**

Please contact **John Diez** at 296-5832 if you have questions or require additional information.

Albemarle County Service Authority approval to include:

- ☐ [32.7.5] **Approval of water and sewer lines if proposed in a phase.**

Please contact **Jeremy Lynn** at 977-4511 if you have questions or require additional information..

VDOT approval to include:

- ☐ [32.7.2] **Approval of entrance design and location.**

Please contact **Joel DeNunzio** at 589-5871 if you have questions or require additional information.

ANY OTHER DEPARTMENT/DIVISION/AGENCY approval to include:

- ☐ [30.6.4] **Architectural Review Board Approval.**
- ☐ [32.4.3] **Building Official Approval.**

Sincerely,

William D. Fritz, AICP
Chief of Current Development

File: SDP-09-67